

**Town Board Meeting Minutes  
August 1, 2016, at the Rockland Town Hall  
Called to order by Chairman Cashman at 7:30 p.m.  
Adjourned at 9:00 p.m.**

The Clerk, Treasurer, and all Board members were present along with Bob Gerbers, Tim Ambrosius (CQM), Tom Collins (Wrightstown Spirit) and other members of the public. Clerk Charette verified that the meeting was properly noticed; the agenda was presented after the pledge of allegiance was recited.

**Minutes from July 18, 2016, Town Board meeting**

M/M by Chairman Cashman to approve the minutes from the July 18, 2016, Town Board meeting as presented; seconded by Supervisor Van Vonderen. Motion carried 3-0.

Three proposals were received by the Town as follows:

	Lange Enterprises	Tapco	Graphic House
Installation of New Address Sign & U-channel post/unit	\$7.10	\$49.85/each location	\$90.12/each
Cost for New Emergency Sign & U-Channel Post	\$26.07	\$28.30	\$46.67
Cost for Replacement Sign	\$29.20	\$22.60	\$32.00
Cost for Replacement U-Channel Post	\$8.69	\$7.10	\$12.00
Cost for replacement hardware	.35/per unit	1.75	\$2.20
Warranty on Sign Material	Manufacturer's-10 year	7-10 years	12 years
2017 Price Increase	3%	5%	0%
Total Project Cost w/installation	\$21,593.67	\$32,452.35	\$58,668.12

Chairman Cashman demonstrated the post and sign from the lowest bidder (Lange Enterprises) to the Board members and the public. A copy of responses to additional questions from Lange was provided to the Board.

M/M by Supervisor Lasee to accept the low bid from Lange Enterprises; seconded by Chairman Cashman. Motion carried 3-0.

Darrin Butry, 3887 Stonewall Drive, asked if the landowner could state where the sign would be placed on their property. Chairman Cashman stated that the signs will be installed uniformly on the right side in the right of way unless there are special exceptions.

Jim Pacque, 5591 River Oaks Drive, asked whether the signs will stand up to the snowplows. Chairman Cashman stated that the sign will be located in the right of way and installed with the sign to the back and pole to the front.

**Ordinance #2016-03, amending 18-01.14 Estate Residential 5-Acre (ER-5) District, B. Uses, 2. Conditional Uses to include paragraph j. Additional activities as approved by the Town Board and amending 18-01.15 Estate Residential 10-Acre (ER-10) District, B. Uses, 2. Conditional Uses to include paragraph v. Additional activities as approved by the Town Board**

Chairman Cashman stated that a public hearing was held on this matter this evening. He explained that a few years back, the Town amended some of the zoning districts to include this language but had missed including this language in the ER-5 and ER-10 zoning districts. Cashman noted that it is impossible to list all possible conditional uses in each district. This language will allow the Board to consider additional conditional uses in these zoning districts.

Supervisor Van Vonderen stated that the Planning Commission recommended this change to the Board. She affirmed that checks and balances are in place to ensure that a use that may not be listed under a conditional use section can be considered but still have to undergo the review process by the Planning Commission, public and Town Board before being approved or rejected. Van Vonderen also stated that conditional use permits being issued are limited in length and can be revoked after issuance.

M/M by Supervisor Van Vonderen to approve Ordinance #2016-03, amending 18-01.14 Estate Residential 5-Acre (ER-5) District, B. Uses, 2. Conditional Uses to include paragraph j. Additional activities as approved by the Town Board and amending 18-01.15 Estate Residential 10-Acre (ER-10) District, B. Uses, 2. Conditional Uses to include paragraph v. Additional activities as approved by the Town Board; seconded by Supervisor Lasee. Motion carried 3-0.

**Ordinance #2016-04, which creates and enacts Sec. 08-03.00, Driveway Ordinance, Rockland Code of Ordinances**

Chairman Cashman stated that a public hearing on this ordinance was held earlier tonight. Cashman explained that the Planning Commission has been working on this ordinance for a number of months. Commission members worked together with the Greenleaf and Morrison Volunteer Fire Departments to address fire access for emergency vehicles on driveways longer than 300 feet. This ordinance will affect new driveways that are over 300 feet in length. The Greenleaf Fire Department has been visiting residents who have existing driveways that are longer than 300 feet in length to discuss changes that can be made to their driveways. The Town will be distributing information to the public so that emergency vehicles can properly access these types of driveways.

The following changes were recommended by Bob Gerbers, Zoning Administrator, at the public hearing as follows:

- 1) Under 08-03.03(a) Permit Required, add the following language as item 4. "Replacing existing driveway culverts in the Town right of way";
- 2) Under 08-03.03 (e), Building Permits, bullet point 2, delete the following language "during construction of the building"
- 3) Under 08-03.03(e), Building Permits, bullet point 3, add the following sentence: "Construction activities shall not cause damage to the existing roadway, shouldering or ditches";
- 4) Under 08-03.04 (c) 1. Width of Drive, amend "twenty" to "twelve" to reflect consistency;
- 5) Under 08-03.04 (d) 1. General, Add the following language "round or elliptical" after metal pipe or concrete;
- 6) Under 08-03.04(d) 2. Length and Diameter, delete "of the Town right of way," after minimize risk of flooding.

M/M by Supervisor Van Vonderen to approve Ordinance #2016-04, with the recommended changes by Zoning Administrator, which creates and enacts Sec. 08-03.00, Driveway Ordinance, Rockland Code of Ordinances; seconded by Chairman Cashman. Roll Call Vote: Chairman Cashman-Aye; Supervisor Van Vonderen-Aye; Supervisor Lasee-Aye. Motion carried 3-0.

**Request from Richard and Mary Vande Hei, to rezone Lots 1-4 of Certified Survey Map, Parcel R-313, 1771 Wrightstown Road, De Pere, Wisconsin, from Estate Residential 10-Acre (ER-10) District to Estate Residential 5-Acre (ER-5) District**

Chairman Cashman stated that a public hearing was held on this item earlier tonight. At its June 16, 2016, meeting the Planning Commission reviewed the rezoning request and recommended that these lots be rezoned as requested as they met the requirements of the zoning ordinance. The Board received a copy of the draft minutes from the June 16, 2016, Planning Commission meeting, which are hereby incorporated herein by reference. The minutes from the July 18, 2016, Town Board meeting are also incorporated herein by reference.

Chairman Cashman stated that there were no written comments nor anyone who appeared in opposition to the request at the public hearing held earlier this evening. One neighbor, Jordan Guerts, 5551 STH 57, appeared at the public hearing to state his support for the rezoning.

M/M by Supervisor Lasee to approve the rezoning of Lots 1-4 of Certified Survey Map, Parcel R-313, 1771 Wrightstown Road, De Pere, Wisconsin, from Estate Residential 10-Acre (ER-10) to Estate Residential 5-Acre (ER-5) amending the Official Rockland Zoning Map; seconded by Supervisor Van Vonderen. Roll Call Vote: Chairman Cashman- Aye; Supervisor Van Vonderen- Aye; Supervisor Lasee-Aye. Motion carried 3-0.

**Ordinance #2016-05, creating 05-01.00, Cost Recovery Ordinance**

John Brittnacher, Greenleaf Fire Department, explained that the contract for fire protection services with the Town was updated last year. This ordinance was created to cover the costs for special circumstances incurred by the volunteer fire departments. Insurance companies are claiming fire protection services are the responsibility of the Town and therefore, they do not have to pay a claim made for these special circumstances. Consequently, the Town gets stuck with the bill. Brittnacher explained that the fire department is not a taxing entity. So the fire department bills the township for these special costs. This ordinance will allow the Town to bill the resident for these special costs. Brittnacher explained that most insurance policies will have coverage for these costs.

M/M by Supervisor Van Vonderen to approve Ordinance #2016-05, creating the Cost Recovery Ordinance; seconded by Supervisor Lasee. Roll call vote: Chairman Cashman- Aye; Supervisor Van Vonderen-Aye; Supervisor Lasee-Aye. Motion carried 3-0.

**Draft notice of proposal for refuse and recycling services**

After some discussion, the Board requested that a representative from the current contractor, Harter's Fox Valley Disposal, attend the next Town Board meeting.

Treasurer Van Dyck asked that Harter's contact the town hall when a bin is broken and is being replaced and when garbage and recycling pick up will be late.

**Revisions to website**

Clerk Charette provided options to update the website which would: 1) match the colors of the new logo/slogan at a total cost of \$200.00; or 2) leave the current colors as is throughout the website and just incorporate the slogan/logo into the website at a total cost of \$75.00.

M/M by Chairman Cashman to approve Option 1B, matching the colors of the new slogan/logo throughout the website at a cost of \$200.00; seconded by Supervisor Van Vonderen. Motion carried 2-1 with Supervisor Lasee opposing.

## **Discussion on proposal to locate a county park on Parcel R-181-1, 5374 Moonlite Drive, De Pere, WI**

Supervisor Lasee stated that it was evident at the last Town Board meeting that the neighbors of the Koch property did not want the proposed county park. Chairman Cashman stated that the neighbors were in opposition to the proposed park because it would affect their peaceful and quiet neighborhood. Cashman noted that the use would not be consistent with the Town's comprehensive plan and could affect the safety of the neighborhood. Supervisor Van Vonderen stated that the Board should draft a resolution that opposes the land being approved as a county park. Supervisor Lasee stated that the resolution should acknowledge the generous offer and gift made by the Kochs. Treasurer Van Dyck also recommended that the resolution state that if the County accepted the land, it would take \$500,000 of assessed value off the property roll.

M/M by Chairman Cashman to open this item for public discussion; seconded by Supervisor Van Vonderen.  
Motion carried 3-0. At 8:25 p.m.

Steve Gander, 5584 CTH W, stated that the property is beautiful. He questioned why the County would want to add another park and take over additional expenses for maintenance when it wanted to shut down Way Morr Park a few years ago.

M/M by Chairman Cashman to return to the item at 8:27 p.m.; seconded by Supervisor Van Vonderen. Motion carried 3-0.

Chairman Cashman stated that it is a unique subdivision and is quiet. The Board recommended that a resolution be drafted in opposition to the proposal park for future consideration.

## **Building/Zoning Report**

Gerbers reported that there were five permits issued in July which included: 1) two new single family homes; 2) a storage shed; 3) a pool and deck; and 4) a demolition of an existing home. Gerber's report also included the inspection fee for the quarry permit issued to Northeast Asphalt in May. A total of \$1,725.00 was paid to Gerbers for inspection fees.

## **Chairman's Report**

Chairman Cashman attended the Brown County Planning Development and Transportation meeting on July 25th regarding the urban improvement ordinance. Cashman reported that representatives from every village and city were there along with representatives from four towns. Every municipality was against the ordinance. Another meeting is being scheduled with the southern towns in August or September. The PD&T committee asked the Planning Department to redraft the ordinance.

Tim Ambrosius, CQM, Inc., provided an update regarding the Hickory Ridge Drainage Project. RC Excavating is working on the extension of the ditch at 3855 Seven Oaks and working on cleaning up the end of Seven Oaks. The black topping of driveways in the Hickory Ridge subdivision is being coordinated with the Cashman Drive cul-de-sac repair. Ambrosius stated he walked the whole project last Friday and created a punch list for RC Excavating to complete.

Cashman received a call from the owner of 3477 Old Military. They questioned when Time Warner would be returning to finish the work.

Cashman received an e-mail from Kevin Derenne about the ditching and edging on his property. Supervisor Van Vonderen stated that she received an e-mail from a resident complaining about Derenne moving stuff around and is concerned that his personal involvement in this project will raise costs to the Town. Ambrosius stated that they are making a note about his complaints

Rick Noel, 3900 Stonewall Drive, expressed his appreciation to Ambrosius for walking the properties. Ambrosius recommends holding money back from its next payment to RC Excavating if they are unwilling to fix the landscaping concerns

Noel also noted that there is more water in the ditch between Steve Kuss and his property. Ambrosius stated that they have not finished that area yet.

Otto Sukow, 3921 Stonewall Drive, lifted his sump pump line and stated that there is one owner on the corner that has not diverted his line. Cashman spoke to that owner and asked him to divert it for the next few weeks.

Gerbers reported that Old Ledge Road is washed out and that the Max Ots property on Shirley Road has an existing address of 5882 Schink Road.

### **Treasurer's Report**

Treasurer Van Dyck reported that the Town received its computer aid, portion of shared revenue, transportation aid and the 2% fire dues. Van Dyck also reported that the Town should be receiving income for its recyclables this month.

M/M by Chairman Cashman to receive the Treasurer's report; seconded by Supervisor Van Vonderen. Motion carried 3-0.

### **Announcements and Distribution of Correspondence-**

Clerk Charette provided the following to the Town Board: 1) copies of the De Pere City Council August 2, 2016, agendas and July 25th Planning Commission agenda; 2) Governor Walker's response to the Board's Just Fix It resolution; 3) Notice of August 22, 2016, Public Hearing on the repeal and recreation of Brown County's Shoreland and Wetlands Ordinance; 4) Confirmation from Brown County Planning regarding the 2017 GIS Map update; and 5) Farm Bureau report. Clerk Charette announced that the Partisan Primary is on Tuesday, August 9, 2016.

**Items for future meetings-** farmland preservation (September meeting), meeting with Harter's representative, resolution in opposition to proposed park

### **Public comment-**

Darrin Butry asked why the agenda is read at the beginning of the meeting and then each item is read again when the Board gets to each item. Chairman Cashman stated that he could shorten this reading.

### **Voucher in Payment of Bills**

Clerk Charette provided the voucher for approval.

M/M by Chairman Cashman to approve checks #9554-9592 for a total of \$44,208.18 with three voided checks #9558-9560 and no online payments; seconded by Supervisor Lasee. Motion carried 3-0.

### **Adjournment**

M/M by Chairman Cashman to adjourn the meeting at 9:00 p.m.; seconded by Supervisor Van Vonderen. Motion carried 3-0.

All minutes have been taken truthfully and honestly and to the best of my knowledge and ability.

Jann B. Charette, Clerk

Minutes approved as written / with corrections (**strike one**) by the Town Board on Monday, August 15, 2016.

Dennis J. Cashman, Chairman